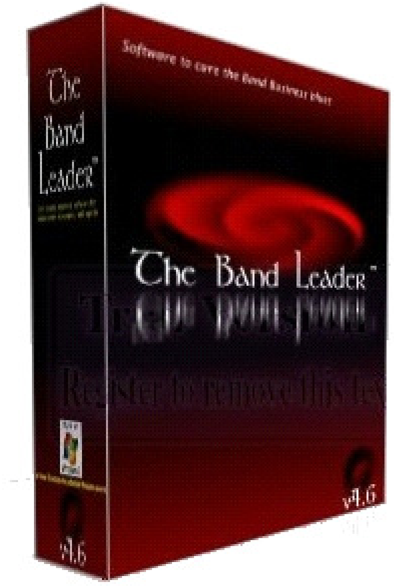

The Band Leader software update history

Complete variable list for Document Merge can be found at
http://www.thebandleadersoftware.com/SubVarCompleteList.htm

--
version 5.9.4 Enhancements
--

1) Added a small button on the "Select Payees by Booked Gig" tab of the Pay By Check window to import transactions from the Event that is currently selected in the Gig Manager window.The button is entitled "Get GM Event". This should reduce the time to search for the Event you wish to pay for.

2) Improved Gig Repeater to clarify which proposed dates can be repeated to and which cannot.

If an ensemble already has a Pencilled In or Quoted Event on a proposed date, you may elect to remove the conflicting event and replace it with the Event being repeated.

If an ensemble already has a Booked Event on a proposed date, but the times grid doesn't contain times, you may elect to ignore the warning and repeat the event to that proposed date. (This is a dubious proposition.)

If an ensemble already has a Booked Event on a proposed date, and the times grid contains times, you may NOT repeat the event to that proposed date, however you can contunue repeating the event to proposed dates that do not have Booked Events with time conflicts.

We have tried to better clarify this on the Warning/Conflicts pop-up window, however please make sure you've double checked all warnings prior to going ahead with the repeat function.

----
version 5.9.4 Fixes
----

1) Fixed Calendar to show multiple gig days and times when compiled on the Gig Manager "days" grid.

2) Fixed *Change Gig Status* menu on the Gig Manager window to allow you to "Record Payout for this gig".

----
version 5.9.3 Enhancements
----

1) Added a checkbox on the *Repeat Gig* window to allow the user to decide if they want to "group" the repeated gigs to the original gig. It is not "checked" when the window first opens, therefore it is a conscious decision to force grouping when chosing to repeat gigs.

2) Updated the *Repeat Gig* functionality to replicate the legacy "Copy Gig" routine. To copy a gig select the *From Calendar* option from the Select Patterns dropdown box on the *Repeat Gig* window. From the pop-up calendar that displays select the new gig date and click "Done". (**DO NOT highlight the new date in the Results box**.) Lastly click the "Repeat to dates NOT selected above" button.

----
version 5.9.3 Fixes
----

1) Repaired the function that restores the Gig Manager menu and toolbar if a gig is selected NOT to display on the Gig Calendar.

----
version 5.9.1 Enhancements
----

1) Added the functionality to *Repeat Gig* on the *Tools* menu of the *Gig Manager* window. You can repeat a gig choosing any number of criteria to suggest future dates. A new gig must be **Saved** before it can be repeated. Once repeated, the original event, and all clones, form a "Repeat Group" and are assigned an identifying number that can be selected as a column in the Gig List (left side of the *Gig Manager* window). This menu option replaces the "Copy Gig" option in previous versions of The Band Leader.

2) The *Repeat Gig* interface asks you to choose a beginning and ending date, and a pattern (i.e., From Calendar, Once a Week, on Select days of the week, Once a Month, On a day number in the Month, etc.). Even after listing all suggested dates that fall within the

parameters you can still select some dates NOT to include.

3) Expenses and Personal Expenses, from the original gig, will replicate to it's clones only when using the *Repeat Gig* menu option. It gives the copied expenses a date due equal to the same day difference between Gig Date and Date Due on the original gig.

> For example: If the original GigDate = 1/1/2016 and the date due of Expense #1 is 1/2/2016 the cloned gig on 2/1/2016 has the same expense with a due date of 2/2/2016.

4) When you **SAVE** changes to any of the gigs belonging to a Repeat Group the user is asked to decide if they want all, or some, of the other gigs in the group to be cloned from the one modifed - with a few exceptions. Expenses (on the *Expenses* tab), and Personal Expenses - Deposit Required Date - Deposit Received Date (on the Misc Financial tab), are NOT replicated using this method.

5) All gigs belonging to a Repeat Group are also considered when wishing to Delete one of the members in the group. You may be selective of EXACTLY which gigs should be deleted. You must change the status of Booked or Penciled In gigs to "Quoted" before they can be deleted.

6) **The *Repeat Gig* functionality must be used carefully.** As of this version, there is no "Undo" feature when replicating changes made to an event that had been part of a Repeat Group and Clean up from making wrong choices may be time consuming.

> Double check all suggested dates, instructions, and button functions before clicking "OK". It is recommended that the "Check for Double Bookings" option is checked on the Gig Options tab of the Control Options window. The Double Booking function displays conflicts with Gigs already booked, gigs pencilled in, and gigs quoted when you run the *Repeat Gig* function. Ensembles are checked for double booking. Individual players and staff are not checked for double bookings.
>
> You can skip over, or remove, conflicts with existing **Penciled In** gigs. Conflicts with gigs that are only **Quoted** are display but ignored. Repeating a gig to a date where the same Ensemble is already **Booked**, within the same time period, is not allowed. Booked gig conflicts are displayed so you can make adjustments to your *Repeat Gig* parameters.

7) Added a menu option to the Tools menu of the *Gig Manager* window to "Change Repeat Group" of an existing gig. To remove a gig from a Repeat Group leave the input box blank. Once a gig is linked to a Repeat Group it is subject to being made a clone of others in the group.

8) Added an amount box in the Money Matters frame on the *Gig Manager* window named "From Equip Proposals". If you link a proposal to a gig the income (final Bid Price) will show up as income on the gig.

9) Added a feature to manually, via typing, an item to equipment proposals rather than have to find and select the item from the item lists. To activate, select the "Manually Enter Items" option on the *Create Proposals* tab of the *My Equipment* window. To add items to the proposal click the "Add/Edit Items" button or use the Ctrl-A key. Begin typing an item or filter by

category. Press the Alt-U key to update the proposal. (Alt+Key combinations can be used with the Underlined Letter of all Menu options or Buttons to speed up data entry.)

10) Added an "Edit Link" button to the Misc Financial tab of the Gig Manager that allows the user to link an Equipment Proposal to a Gig. This immediately updates the Proposal as long as the Proposal is not currently being modified in the Equipment Proposal window. In turn, The "Related Gig" box on the Create Proposals tab in the My Equipment window will also immediately update the link in the Gig Manager window if the selected gig is not currently being modified.

11) Paid/Locked gigs no longer show in the Proposal's "Related Gig" dropdown list.

--
version 5.9.1 Fixes
--

1) The List Pointer returns to the gig just modified in the Gig Manager window.

2) Fixed bug that zeroed out quantities of a new equipment proposal when the list mode changed.

3) Fixed bug that did not recognize the change of Expense Category on Proposal when change was typed and Proposal Saved.

4) Fixed bug that did not recognize the change of Gig Link on Proposal when change was typed and Proposal Saved.

5) Fixed a bug that did not display a proposal after one had been deleted.

--
version 5.8.1 Enhancements
--

1) Added CheckOut and CheckIn functionality to the Equipment Proposals module. You are able to monitor inventory of your items by moving them out of, and in to, your stock using this new option. Four new reports are also included: Equipment on Site, Equipment Out on Proposal, Equipment In Stock (Inventoried items), and Equipment Check Out History.

Each equipment item can be designated to be inventoried or not inventoried. If inventoried the item will require a "Quantity In Service" to be entered so that warnings can appear when you are checking out items to a Gig or Proposal that will help to add integrity to your "on hand' balances.

As of version 5.8.1 a checkout/checkin of an item described as a "kit" is considered to be a single item. For example, if Mic Kit #1 consists of 5 Microphones and 5 XLR cables and we have 10 kits then check 3 of them out to a gig, the gig is considered to have 3 of Mic Kit #1, not 15 Microphones and 15 XLR cables. When they are to be checked in they must be entered as 3 complete kits. As long as all 3 kits are still "out", we only have 7 kits "In Stock", not 35 Microphone and 35 XLR cables. If a kit comes back with only 4 Microphones you have a problem that will require an inventory adjustment (among other things).

2) Added a "Review Payments" button to the "Select Payees by Booked Gig" tab in Pay By Check module to recall information about checks issued against income from a gig.

3) Added a Link box on the "Misc Financial" tab of the Gig Manager to make it easy to jump to a proposal that had been linked to the gig. As many proposals can be linked to a gig the box will show a scroll buttons if more than two are linked to the gig.

4) To ensure data integrity the Additional Rules button (allowing 180 user defined fields to be attached to a gig) is not available until after a "New" gig has been saved.

--
version 5.8.1 Fixes
--

1) Made an adjustment to the Pay By Check function that will prompt user with an incremented check number if the check number field has been cleared (i.e., content deleted).

2) Corrected an error generated when saving an item as "InActive" when InActive items were not to be displayed in the setup list.

3) Fixed an error received when deleting an "Other Income" transaction.

--
version 5.7.3 Enhancements
--

1) Added ability of Pay By Check module to query last check number used for a Bank ID and suggest an incremented number for the next check.

--
version 5.7.3 Fixes
--

1) Fixed the "Lighting" dropdown box on the Document Generator to open when the &LIGHTSYSTEM& subvar is included on a document template.

2) Fixed a crash in the Pay By Check module when entering a check number exceeding 999,999,999. **Check numbers greater than 999,999,999 are not allowed at this time**.

3) Fixed an error received while generating a document when the text in the "Other Notes/Contract Specifications" field on the Gig Manager Rules tab exceeded 255 characters.

4) Repaired the issue generating an Error #3163 when posting payment of a check in the Pay By Check module. This problem was introduced in version 5.7.1 and requires a "Reversal and Delete" of all checks posted since updating to version 5.7.1. After applying this update follow the procedure below to fix your data.

For each check posted, in the Pay By Check module, between updating to version 5.7.1 and updating to version 5.7.3:

A) "Reverse and Delete" the checks.

B) Select the transactions and Post the check again.

C) Your Done.

----

version 5.7.1 Enhancements

----

1) Earnings and Reimbursements paid using the Pay By check module now post to the Payouts History. From this point forward gigs do not have to be Closed (i.e. payout recorded) before the checks show up on PayOut reports. When a gig is "Unlocked" the payments made by checks still show in the History. They are not reversed. All amounts NOT paid by check ARE removed from History when the Gig is "Unlocked".

----

version 5.7.1 Fixes

----

1) Repaired a problem with the "Payouts" report that did not print the Payee's name for new Vendors when the expense they were paid was created on the Gig Manager window.

2) Repaired a problem with the "Payouts" report reporting payments by check to Players, Staff, and Contacts prior to closing and recording the final payout for a gig.

3) Repaired minor screen functions of the Mail Generator window.

----

version 5.6.1 Enhancements

----

1) Added functionality to load email parameters from previous mailings for quicker resends.

2) Added prompts for users to be aware of the limits many internet providers impose on the number of emails you can send within a single day.

3) In the Miscellaneous Income window we designate all sales imported into the Band Leader from our Point Of Sale software as "cash" transactions. The Band Leader does not distinguish between the different types of financial instruments physically distributed to recipients from

Merchandise Sales.

4) Added the facility to subtotal imported sales transactions, from our POS software, by "Event Name, Source, and Category". If user chooses this subtotal option, the detailed transaction information is still available in the POS system as long as a "new sale" has not yet been initialized.

5) Added a menu option on the Gig Manager View menu to "Show Gigs for Selected Ensemble". When checked the Gig List shows only those gigs that use the same ensemble as the currently shown gig. The Ensemble dropdown list is disabled while this option is checked. To restore the list to show all gigs, or show only gigs for another ensemble, FIRST uncheck the menu option.

---

version 5.6.1 Bug Fixes

---

1) Fixed the income type designation (i.e., Cash, Check, or Other) on recalled transactions in the Miscellaneous Income window.

2) Fixed an error that halted the Google calendar file program if no "Performers" had been set up.

3) Corrected an error in the Pay By Check feature that disabled recording of payment if only one Player, Staff, or Expense appeared on the gig.

---

version 5.5.2 Bug Fixes

---

1) Fixed an error that restricted recording a payout of a gig in certain circumstances.

---

version 5.5.1 Enhancements

---

1) Added upto 180 user customizable fields on the Gig Manager window. These can be allocated into 15 groups of 12 fields each. Each group can be assigned a name of your choosing. Also these fields can be used to embellish web calendars, and can be included in your customized documents printed out by the Document Generator. See the updated complete list of variables at:

http://www.thebandleadersoftware.com/SubVarCompleteList.htm

Double click one of the 180 label descriptions to change it. Double click one of the 15 rule tabs to change the tab's description. Any changes are reflected on all gigs. Hovering the mouse pointer over one of the 180 label descriptions displays the corresponding "subvar" name for use on your custom documents.

The new customizable fields are found by clicking the Additional Rules button on the Rules tab of the Gig Manager window.

--
version 5.4.3 Bug Fixes
--

1) If there is a “Deposit Required By” date in the Gig Manager window then it will copy onto the Document generator field “Deposit to be received by” when the Document generator screen shows up.

2) Fixed the "Auto Fill" function of a variety of data fields all over the system to allow storage of shorter names closely resembling ones that had already been stored.

--
version 5.4.1 Highlights of enhancements
--

1) Revised the Web Calendars routine to require that Performers be setup first before generating Web Calendars. For generating individual player schedules a separate performer must be setup in advance AND it requires that "BandLeaderPlayerSchedules" be used as the named subfolder for the performer. Only one performer using "BandLeaderPlayerSchedules" as the named subfolder may exist per FTP host.

A couple of changes have been made to the "Create Web Calendars" window. When the performer for individual player schedules is selected the option to show Pay Amounts is displayed, and the list of ensembles is hidden.

2) Centered the heading on the Web Calendars. This was accomplished by changing commands in the following two Cascading Style Sheets (i.e., CSS files) that were a part of the original installation of the software and can be found in your installation folder:

TBL_MonthPages.css

TBL_WorkMonthPages.css

If you **HAVE NOT** previously customized the above two CSS files **on your website** you should place a check mark in the box next to "Send default calendar Style Sheets with upload" the next time you generate and post web calendars. This only needs to be done once for the change to be reflected on your website.

If you **HAVE** changed commands in either of the above two CSS files, in an effort to customize the look of your on-line web calendars, please contact our customer support department if you need any help centering the heading. **DO NOT** place a check mark in the box next to "Send default calendar Style Sheets with upload" as it would set the format of your web calendars back to the factory default style.

3) Engagement calendars were revised for individual players/staff. Individuals now publish a link to their engagement calendars that includes a "CodePhrase" in the URL. Each player wanting to take advantage of this must have their specific "CodePhrase" as the third part of the UserDefined password string on their setup window. The updated format of the string must be as follows:

username;password;codephrase

The string values are separated with semi-colons and no spaces are allowed. Those that do not want to use this feature must have the pipe symbol (|) as their codephrase as shown below:

username;password;|

Assuming that one player uses the CodePhrase "willyboy", and your Engagement Calendar list file was named "ecalendarList.php", the URL for his public access engagement calendar is:

http://www.yourdomain.com/BandLeaderPlayerSchedules/ecalendarList.php?bln=willyboy

The look of the engagement calendars can be customized using CSS commands given in the "TBL_MonthPages.css" file.

4) Added a new "Gig List" link on the Web Calendars that opens up a Gig List, in text format, for easy cut and paste to various social media event calendars.

5) On the Internal calendar (Activities menu) the length of the Rehearsal memos has been increased to 80 characters, and the length of the Miscellaneous memos has been increased to 90 characters. The longer memo lengths will carry over to the OnLine calendars.

---
version 5.4.1 Bug Fixes
---

1) Fixed the Notes link on the Web Calendars so that Calendar notes, rehearsals, and vacation days *BY ENSEMBLE* appear on the web calendars.

---
version 5.3.3 Bug Fixes
---

1) Corrected issue with the reminder note not displaying a space between date and message.

2) Separated the requirement that a checkmark was needed to include Talent, TaxID, and Pay Amount for document templates containing the &MULTI& subvar. A checkmark is still required if you wish to include that information in the &PLAYERSLIST& subvar.

3) Fixed an issue with the Web Calendar generator for single ensembles.

--
version 5.3.2 Bug Fixes
--

1) Fixed a problem selecting songs for the setlist under certain circumstances.

--
version 5.3.1 Highlights of enhancements
--

1) A new field on the Song Setup window allows for production notes to be associated with a song. When the song is included in a set list you may check the "Misc Notes" box and print the set list with only the production notes. This application might work good for assigning a lighting plot, or show script to the songs in the order they appear in the show/set.

2) Included a creation date/time notation on the web calendars. This helps visitors to know when the calendar was last updated.

3) Enhanced the pop up window on Web Calendars to allow users to copy text from it into other social media.

--
version 5.3.1 Bug Fixes
--

1) Fixed an error that would pop up when trying to save the first Ensemble in the database.

2) Fixed an error that selected all variables to be included in the "&PLAYERSLIST&" subvar, when printing a document for Multiple recipients, regardless if they had been chosen to be included in the document or not.

3) Repaired the "Refresh Set List" routine so song durations show up if they had not been entered prior to the set creation.

--
version 5.2.4 Highlights of enhancements
--

1) A new option on the Tools menu allows you to **Unlock a Paid Gig**. When a gig is "unlocked" the payout information, specified in the Gig Manager window and recorded when the gig was locked, is erased and the gig status is reset to "Booked". Miscellaneous expense payout information, specified in the Gig Manager window and recorded when the gig was

locked, is reversed. Any adjustments to payments made by check need to be dealt with separately as they are independent of the Gig Manager. To reverse, or void a check, enter the check number and respond to the prompts.

2) Users can open up a paid/locked gig in the Gig Manager window by right clicking the gig button on the Calendar.

3) The Document Generator will now produce multiple copies of documents created in the .RTF or .HTM formats if the &MULTI& subvar is included in the document text (see below in enhancement #12 of version 5.1.1 highlights for more information about the &MULTI& subvar).

4) The system now includes Income entries from miscellaneous sources, that are linked to a gig, in the Amount Collected field on the Gig Manager window.

5) New Income entries cannot be linked to Paid/Locked gigs.

6) Tax ID on Player setup is not limited to Social Security number format.

7) The *Gig Income for Tax Year* report has been modified to clarify that the income displayed on the report is accumulated ONLY from either 1) entries made through the Income Entry window, or 2) the final amount collected on Paid/Locked gigs.

8) Added a prompt to preview the Email Errors report after an email campaign has finished.

---
version 5.2.4 Bug Fixes
---

1) Fixed an error caused by viewing a contact in Contact setup when the contact was used on a gig and that gig was open in the Gig Manager window.

2) Fixed the Master Player List subvar in the Document Generator.

3) Fixed the Expense Entry window to retain data for a new expense if the window lost focus prior to saving the entry.

4) Fixed a bug that delected the Venue selected from the drop down box, of the Gig Manager window, if the user afterwards clicked the City, State, Zip box.

5) Fixed an error that kept generated documents from displaying when completed if template was in the .RTF or .HTM formats.

6) Fixed a bug that prevented using the "Start Over" function that allows a user to erase all information in the databases and start over from the beginning as if from a fresh install.

7) Fixed an error that did not display the Event Name on a Gig Related Income entry when the Income Entry widow first opens.

8) Repaired the Delete Income Entry function for Gig Related transactions.

9) Repaired the Gig "Record A Payout" function to confirm that the Amount Collected needs to equal the Amount Needed.

10) Added a message to advise the user to manually adjust the Amount Collected field, in the Gig Manager "Money Matters" frame, if the "Deposit Received Date" is blanked out.

11) Fixed an error that occured when the user opened up the Gig Manager window when all gigs had been paid/locked.

12) Fixed an error on the Payouts report that did not print the Payee's name if a Miscellaneous expense was paid, or partially paid, using the Pay By Check feature.

13) Repaired the Expense Entry window to show the UnPaid balance after posting a payment in the same window.

14) Repaired a bug that crashed the program if user selected not to save a new expense category when added in the Expense Entry grid.

---

version 5.2.2 Bug Fixes

---

1) Revamped the Agent selection, and commission percentage, process so that the commission amount is only automatically calculated when the rate is not zero. To override the calculated commission amount set the rate to zero. This was also causing trouble when trying to save the quote after removing an agent.

2) Corrected the problem that displayed "Quoted" gigs, created in the Quick Gig Setup, on the Calendar of "Booked" and "Pencilled In" gigs. "Quoted" gigs have their own calendar.

3) Revamped the Document Generator to search for the subvar &PLAYERSLIST& in a document template prior to deciding if it would compile the list or not.

4) Repaired the Equipment Proposal Invoice document generator to allow an invoice to be generated without being linked to a gig. Opened up all Invoice header fields (i.e., Event Name, Company, Customer Name and Address, and Customer Tax#) for input. Note: If the proposal is linked to a gig only the fields that are included in the template are opened for input.

---

version 5.2.1 Highlights of enhancements

---

1) Extended the functionality of Quick Gig Entry to include the option to add Quotes.

2) Expanded the internal calendar to allow user to display gigs that are in a "Quoted Only" status. You may choose to view Quotes for all ensembles or all venues, or a single ensemble or venue. If viewing a calendar for venues Booked, Penciled In, and Quotes show up on the same screen. Quotes are shown in orange colored boxes.

3) Added a field to the Ensemble setup that allows a Band Leader to be assigned to the Ensemble. When selecting an Ensemble for a gig, any Band Leader already named for the gig is replaced with the Band Leader for the Ensemble.

4) Added the following subvars to the Document generator:

&CONTCAT& - will provide the Contact's Category only if the contact selected for the gig is from your contact database.

&AG1NAME& - Agent 1 Name

&AG1FNAME& - Agent 1 First Name

&AG1LNAME& - Agent 1 Last Name

&AG1ADD1& - Agent 1 Address 1

&AG1ADD2& - Agent 1 Address 2

&AG1ADD3& - Agent 1 Address 3

&AG1ADD4& - Agent 1 Address 4

&AG1CTY& - Agent 1 City

&AG1ST& - Agent 1 State

&AG1PROV& - Agent 1 Province

&AG1ZIP& - Agent 1 Postal/Zip Code

&AG1CNTY& - Agent 1 Country

&AG1PH& - Agent 1 Voice Phone

&AG1COMM& - Agent 1 Commission Amount

&AG2NAME& - Agent 2 Name

&AG2FNAME& - Agent 2 First Name

&AG2LNAME& - Agent 2 Last Name

&AG2ADD1& - Agent 2 Address 1

&AG2ADD2& - Agent 2 Address 2

&AG2ADD3& - Agent 2 Address 3

&AG2ADD4& - Agent 2 Address 4

&AG2CTY& - Agent 2 City

&AG2ST& - Agent 2 State

&AG2PROV& - Agent 2 Province

&AG2ZIP& - Agent 2 Postal/Zip Code

&AG2CNTY& - Agent 2 Country

&AG2PH& - Agent 2 Voice Phone

&AG2COMM& - Agent 2 Commission Amount

&AG3NAME& - Agent 3 Name

&AG3FNAME& - Agent 3 First Name

&AG3LNAME& - Agent 3 Last Name

&AG3ADD1& - Agent 3 Address 1

&AG3ADD2& - Agent 3 Address 2

&AG3ADD3& - Agent 3 Address 3

&AG3ADD4& - Agent 3 Address 4

&AG3CTY& - Agent 3 City

&AG3ST& - Agent 3 State

&AG3PROV& - Agent 3 Province

&AG3ZIP& - Agent 3 Postal/Zip Code

&AG3CNTY& - Agent 3 Country

&AG3PH& - Agent 3 Voice Phone

&AG3COMM& - Agent 3 Commission Amount

5) File names, of the documents generated for a gig, are included in a journal entry posted to the Journal tab of the Gig Manager window.

6) Added to facility to select an Ensemble when entering a gig using the Quick Setup function. If a Band Leader has not been assigned to the Ensemble the default Band Leader will be used for the gig.

7) The Event Name drop down list in the Pay by Check module can now be sorted in four ways: By GigDate Ascending, By GigDate Descending, By EventName Ascending, By EventName Descending. The default is By GigDate Ascending.

---
version 5.2.1 Bug Fixes
---

1) Repaired the feature that overrides contact info on the Gig Manager if user wishes to use the contact info already entered for the Venue.

2) Fixed the selection of Agents in the Gig Manager window.

3) Fixed an error that would crash the Proposal Profitability report in the Equipment Module because of too long of Expense descriptions.

4) Fixed an error that would disallow printing the Equipment Proposal if the Gig Manager window was open.

---

version 5.1.1 Highlights of enhancements

---

1) Added a Control Options flag to disable the restriction that requires every player or staff member, included on the gig, to have a pay amount before a payout can be recorded. On the Gig options tab of the Control Options window check the box if you want to allow a player to be included on your gigs without pay.

2) Added the functionality for the user to customize the file name assigned to documents created using the Document Generator. Customize the file name by selecting elements on the Gig Options tab of the Control Options window. For example the user could have a generated contract saved as:

"John Smith Wedding_06-12-2012_Contract 1_MyBand.rtf "

by pressing the element buttons in the following sequence; Event Name, Gig Date, Template Name, and Ensemble Name.

3) Added the functionality to include the Ensemble name and player's talent, or staff service, on the individual player web schedules if the user had selected "Show pay amounts on schedules".

4) The Email Manager can now send a single email message to a single recipient by typing in an email address or selecting one from your "Address Book".

Leaving the "To Email" box blank returns the Email Manager to Multiple Recipient mode.

5) A button on the Document Generator will open the Email Manager window in Single Recipient mode and allow the user to attach the recent document to an email message directed to the Contact of record on the Event.

6) The Create Web Schedules function now creates and transfers an index.htm file to the web along with the schedule pages. This adds more security to the web site.

7) Enhanced the &DOCNUM& subvar to be a combination of the Event's internal ID number plus the auto incrementing document number. This way all documents printed for a certain event will all have the same prefix.

8) Added 12 additional User Defined fields to each Gig. Click the "Additional Rules" button on the "Rule" tab of the Gig Manager window. To change the field's description double click the colored box. A change in the field's description affects all gigs.

9) Added 24 additional subvars to the Document Generator to accomodate the user defined Additional Rules (12 are for the descriptions (named &QAR1N&, &QAR2N&, &QAR3N&, etc.) and 12 are for the corresponding data (named &QAR1&, &QAR2&, &QAR3&, etc.). Please be aware that changes to the description of an Additional Rule (as noted above) may also effect the verbage that is printed on a document template merge.

10) You can now inquire of, or add, a player directly from the Player tab in the Gig Manager window by first clicking a player's name (already listed on the gig) and then clicking the "Player Maint" button. Same applies for staff members on the gig.

11) You can now enter a string of "Black Out Dates" for players that will be checked each time you include a player on a gig. A specific format for the string is required. List specific dates individually. Separate a consecutive range of dates with a dash (-). Place a comma between the date ranges. For example (In the USA) the Black Out Date string "7/2/2012, 10/12/2012 - 10/16/2012, 11/15/2012" designates that the player is unavailable on 7/2/2012, from 10/12/2012 through 10/16/2012 and on 11/15/2012. The same functionality is available for Staff.

12) The Document Generator can now create a separate document for each Player and Staff on the gig. This feature requires that the new &MULTI& subvar appear somewhere in the document template. The &MULTI& subvar itself gets removed in the newly created documents. Four more subvars have been added to the system and can be used to print "recipient specific" information in the body of the output documents (for example this will accomdate the need to print Artist Agreements for confirmed Players and Staff on the gig):

&ARTISTNAME& - Prints the First, Middle Initial, and Last Name of the Player or Staff on the gig.

&ARTISTAMT& - Prints the pay amount for the Player or Staff on the gig.

&ARTISTTALENT& - Print the talent, or service, the Player or Staff is hired for on the gig.

&ARTISTSOCIAL& - Prints the social security number of the Player or Staff on the gig.

13) The calendar now allows you to display all dates for a selected Ensemble or a selected Venue. Click the "Ensemble/Venue" button to select a single identity.

14) Added the functionality to include the 12 Additional Rules in the generation of individual player web calendars. Place a check in the box next to the rule to include that rule in the PopUp window on the calendar when you hover over a gig. If a rule is left blank for a specific gig nothing will print on the calendar for that specific gig.

15) Added new reports: "Deposits Outstanding" sorts the Deposits due descending by their Due Date and notes if they have been received or are still outstanding.. The "Budget Report" shows the Amounts Quoted, and lists the Player, Staff, Contacts, Leader Fees and Expenses for each gig. It gives you the options to print the report for Events, or a specific Player, Staff, Agent, or Leader. Both reports allow you to select the range of dates you want to consider, and elect whether you want to print the standard report or export the data to a CSV text file.

16) The Add Reminder function now allows you to link a reminder with an Event/Gig. If linked, the event name and date will prepend itself to the beginning of the reminder text, and double-

clicking the reminder text on the ToDo list will open up the gig manager window with that event selected for viewing.

--
version 5.1.1 Bug Fixes
--

1) Repaired the Posted Check Listing and the Check Advances In and Out reports that were not subtotaling the entries by Bank ID as originally designed.

--
version 4.9.3 Highlights of enhancements
--

1) Allows a recorded payout to be corrected by using a "Reversal Gig" that contains negative amounts.

--
version 4.9.2 Bug Fixes
--

1) Fixed an error in the Control Options that would not allow the program to start if the option to "verify postal codes" was turned off and then on again.

--
version 4.9.1 Highlights of enhancements
--

1) The Document Generator has added the following sub/embed variables to find and replace data in Document templates:

&PURFNAME& = First name of Purchaser on the Gig. Defaults to First name of Contact if Purchaser is blank.

&PURLNAME& = Last name of Purchaser on the Gig. Defaults to Last name of Contact if Purchaser is blank.

2) Changed the &PURNAME& sub/embed variable to print the Contact's name if Purchaser is blank. name will print as First name then Last name.

3) Increased the length of City names (in Player, Staff, Contact, Venue, and Fan setup) to 50 Characters.

4) Increased the length of Ensemble names to 50 Characters.

5) The Gig Manager window added "Venue" and "Purchaser" to it's column headings.

6) Added a tab on the Ensemble setup window to accomodate the need to keep notes pertaining to the Ensemble.

----

version 4.9.1 Bug Fixes

----

1) Fixed an error in the Mail Generator if a recipient's "State" was longer that 2 characters. This caused the procedure to fail and return the message that "no recipients were found".

2) Fixed an error that displayed the wrong Gig Times on Web Calendars if nothing was selected in the Gig times matrix on the Gig Manager window.

----

version 4.8.5 Highlights of enhancements

----

1) Introducing the Fan Email Collector module.
Install it on your laptop and locate it on your merch table so fans can
join your email list by typing in their email addresses themselves.
When finished with the evening you can automatically import the
fan information into The Band Leader and export it to outside
email delivery systems. Only $10 with purchase of the update.

2) The Document Generator now generates a Document number for each type of Document, and makes a journal entry on the Event recording the date, time, and document number.
Document numbers are automatically incremented, however the user can reset
the starting document number at any time. Use the reset feature with caution.
(See variable below to embed the Document Number into your template.)

3) The Document Generator has added the following sub/embed variables to find and replace data in Document templates:

&DOCNUM& = Document Number - Digits only (Contract #, Letter #, or Proposal/Invoice #)

&DEPOSITQUOTED& = Amount of Deposit Quoted

&BALDUEAFTERDEP& = Amount Quoted less Deposit Quoted

&GIGDATELNG& = a long description of Event Start through End Date
(for example: "Thursday (April 28, 2011) through Sunday (May 1, 2011)"

&GIGDATELNGSING& = a long description of all consecutive dates within the
Event Start and End dates.
(for example: "Thursday (April 28, 2011), Friday (April 29, 2011), Saturday (April 30, 2011), and Sunday (May 1, 2011)")

&ATTIRE& = a phrase from the Gig Manager window describing the attire for the event

&CONTFIRSTNAME& = The Contact's first name only.

&CONTLASTNAME& = The Contact's last name only.

4) The Document Generator has been expanded to find and replace sub/embed variables in MS Word document Headers and Footers. The variables available are listed below.
&DOCNUM&
&EVENTNAME&
&ADAY&
&GROUPNAME&
&PURNAME&
&CONTNAME&
&VENUENAME&
&VENUEADD1&
&VENUEADD2&
&VENUECSZ&
&GIGDATES&
&GIGDATELNG&
&LEADERNAME&
&LEADERADD1&
&LEADERADD2&
&LEADERCSZ&
&LEADERADD3&
&LEADERADD4&
&LEADERCITY&
&LEADERSTATE&
&LEADERZIP&
&LEADERPROV&
&LEADERCOUNTRY&
&LEADERPHONEV&
&GIGQUOTEDATE&
&INVNUM&
&PONUM&
&REFERENCE&
&INVDATE&
&SERVDESCR&

5) The Document variables &CONTNAME& and &LEADERNAME& has been changed so that the names appear in the format of First Name, Middle Name, and Last Name.
For example, instead of "Smith, John E." you will now see "John E. Smith".

6) The characters "&TBL_PB&" have been internally reserved within the document template function. DO NOT INCLUDE THEM IN YOUR DOCUMENT TEMPLATES.

7) A new subvar &PLAYERSLIST& is available, in the body of document templates.
The players list compiles a line for each player (and optionally each Staff member)

on your event and includes this information as a single chunk of data.
The Document Generator allows you to configure the line to include the following:
The Player's name, Instrument, tax ID, and Pay Amount.

8) The "missing photo, message for Player, Staff, and Contact images has been replaced with a message in the Photo box that doesn't require action.

9) The Venue Name field on the Gig Manager window has been enhanced to find your venue based on a few characters typed in. If the characters match that of a venue the dropdown pointer positions itself at that venue. This should make scrolling the drop down easier to locate your venue in the list.

If the Venue is not found then the user is asked if they want to add a new venue.
If they choose to add, and save, the new venue the user is returned to the Gig Manager automatically.

10) Web Calendars can now be generated for individual players and staff.
Players must be confirmed on the gigs. Individuals will be required to enter a username and password to gain access to their pages on the web.
Usernames and Passwords are kept in a password file created automatically and transfered to the appropriate folder on your web site. (For more information regarding this password file contact our customer support).

This password file uses the information stored in the User Defined Field 'Other4' on the Misc tab of the Player and Staff setup windows. The entry must be in the format of username;password with no spaces. No duplication of usernames is allowed.
Passwords must be numbers and characters only. No punctuation marks.

Vacation, rehearsal, and Memo notes are not available on the individual calendars.

It is sugggested that you create a separate "Performer" entry to contain your website logon parameters, and use that Performer when generating calendars for individuals.

In order for this feature to run correctly your website must be PHP enabled.

IMPORTANT NOTE: When the password file is hosted on your website make sure the file has the following permissions (Our support department or your web host representative can guide you.):

Owner: Read, Write, Execute
Group: Execute Only (no read or write)
Others: Execure Only (no read or write)

This ensures that no one can view the password file except you.
On a "Unix" based host the command would be 'chmod 744 zbl_pwc.txt' (to produce rwx--x--x)
View the following link for more information on setting permissions if you wish to do this yourself:
http://www.akamarketing.com/unix-files-permissions.html

11) Gig Attire and player pay amounts have been added to the Web Calendars generated for individual players and staff (See above.)

----
version 4.8.5 Bug Fixes
----
1) Added a character detection routine to replace the quotation mark in any text field that would be available on the web Calendars. The quotation mark was causing the HTML code to display the pages incorrectly.

2) Fixed an error that crashed the program if a Performer entry was incomplete.

----
version 4.8.1 Highlights of enhancements
----
1) This update provides a feature that allows users to enter income from Gig earnings, Deposits, and other sources (i.e., Royalties, Merchandise Sales, etc.). Two new reports are Income and Expense Summary for a desired Tax year, and an Income entry listing. Income can be associated with a single person/Entity or it can be assigned to a Gig where it would be available to distribute to any one on the gig.

With this functionality you could create a "distribution" event/gig that handles the payout of misc income and with the new checkbox on the Gig Manager window you can elect to, or not to, "Show this Event on Gig Calendar".

Income transactions will be summarized and displayed in the Gig Manager window in the new 'Amount Collected' field (see #5 below), or in the 'From Kitty Account' field, depending on how the user chooses the transaction to be designated as.

If both a Deposit Amount and Date Depost Required have been entered for a gig an income transaction is 'Linked to a gig as earnings' the system will compare the total of the 'Amount Collected' against the depost amount required and post a date in the 'Deposit Received Date' field when the Deposit requirement has been fulfilled.

The new Income Entry feature can be found under the Activities menu.

2) You can now automatically import merchandise sales data from our Point of Sale module. The export/import uses an exchange file (posex.bls) that can be placed on a stick drive and carried between systems if desired.
The sales entries in the exchange file are summarized and are automatically imported when the user visits the Income Entry window (see #1 above).
They can be listed on the same reports as above.

3) You can now change the registrant's name that prints on all reports.

See "Alternate Registrant" on the Tax Info tab of Control Options.

4) The Denomination Distribution (Gig Manager window) is now calculated on the Amount Needed.

5) An Amount Collected box has been added to the Money Matters frame on the Gig Manager window. Income transactions posted from the new feature described in #1 above are summarized in this box. You can enter a value here as well, however an amount entered here cannot be less than the amount summarized from Income transactions.

This field can also be selected as a column in the Gig Manager list frame.

6) The restriction has been lifted that required a BOOKED gig to have an Amount Quoted that exceeded the total of any monies to be paid out on the gig. From this version forward the Amount Quoted, combined with any amount from the kitty, is still used to calculate commissions, equal pay to players, and pay percentages. However it is NOT used to approve if a payout can be recorded. The 'Amount Collected' must be equal to or greater than the monies to be paid out before the payout can be recorded.

7) You are now able to remove mistakes made in the naming of Cities, States, Provinces, Countries, User Defined field values, Equipment Descriptions, Makes, Performer Names, Bank IDs, Universal Deduction Descriptions, and more. The 'Remove Misc Payees/Vendors' option on the SetUp menu has been changed to 'Remove Cities, Provinces, etc.' and is the place to remove the mistakes.

8) A new feature allows you to require a UserName and Password to start up The Band Leader software. Enter your information on the Misc Tab of the Control Options window. DO NOT FORGET THIS!! A reset can only be done in our shop.

If you've previously had a UserName and Password required to access the Control Options window this will have to be re-entered as the update has erased the existing password file.

9) The setup windows for Players, Staff, and Contacts now provide a space to display a photo of the person. For best results your photos should be 124 pixels high and 124 pixels wide.

10) Set Lists may now be printed in one, two, or three column formats.

----
version 4.8.1 Bug Fixes
----

1) Fixed the display of gig Deposit Amount and Contract Amount on documents created from the Document Generator.

2) Fixed the display of Amounts 'To Kitty' and 'From Kitty' in the list frame of the Gig Manager window.

3) Fixed a bug when trying to save/recall an income entry transaction.

----

version 4.7.1 Highlights of enhancements

----

1. Have added the facility to list your databases of players, staff, contacts, venues, and fans within a given number of miles/kilometers. The feature was also added to the email generator so you can send email to recipients within a mileage radius of a zipcode you supply. As of this release the feature is only good for USA, Australian, and UK postal codes. Users must run the "Replace Existing Zip Code Data" function in the Control Options, after the update is complete, to activate this feature.
Activation requires a postal code database file.

The update to version 4.7.1 contains these database files from Free sources but does not copy them onto your system:

USA-ZipCodes471.csv (http://www.boutell.com/zipcodes)
Aust-ZipCodes471.csv (http://www.corra.com.au/support/downloads)
UK-ZipCodes471.csv (http://www.cycle-route.com/Postcode-Latitude-Longitude-Conversion.html)

No warranty is given of their completeness or accuracy, however they are good start to help you utilize the functionality of the feature.

More complete databases are available for purchase from a variety of sources on the internet. The import file must contain ZipCode, Latitude, Longitude, City, and Country for it to be compatible with The Band Leader software. If you have any questions regarding the importability of a database please contact our support department for help.

2. The system now allows the setup of "Performers" through the Control Options window. All FTP and EMail login data is stored by Performer. This way you are able to create Web Schedules, Web Calendars, and send email out for separate performers keeping all their web pages separate.
The new feature also allows you to combine gigs for any number of ensembles into the web pages/emails created for a performer.

Video tutorials will soon be available on YouTube.com to illustrate this.

3. Reversed the restriction that excluded expenses owed to miscellaneous vendors from those that could be selected on the Expenses tab of the Gig Manager window. (This restriction was introduced in version 4.3.1)

4. Estimated Expenses are now added to, and removed from, the gig by double clicking a colored box on the Expenses tab of the Gig Manager window.

5. Also, you can now enter an Actual Expense and assign it to the gig you are viewing by double clicking a colored box on the Expenses tab of the Gig Manager window. Added quick payee lookup to this function.

6. Increased the size of the Gig Link URL field on the Gig Manager Web tab to 250 characters so that you could link to a google maps URL on the Web Calendars feature.

7. The text in the Contract Specs box in Gig Manager is now included in the pop up window for the "Work" style of the web calendars feature.
Logon onto http://www.thebandleadersoftware.com/SMJB/W1012.htm for an example.

----

version 4.7.1 Bug Fixes

----

1. Fixed errors writing the gig times to Google Calendar export file taking into consideration the UTC TimeZone function of iCal formatting.

2 Repaired the column headings, on the list frame of setup windows, that would show distorted if the number of records to display was greater than the list could display at one time.

3. Fixed an error on Expense Entry that crashed system if user had not saved changes to an entry before clicking the "Show List Options" button.

----

version 4.6.3 Highlights of enhancements

----

1. Added CSS functionality in the Create Web Calendars feature.
The file named TBL_CalList.css controls the styles for the CalendarList.htm, and the file named TBL_MonthPages.css controls styles for all the individual monthly pages. The same holds true for Work Calendars: the files are named: TBL_WorkCalList.css and TBL_WorkMonthPages.css.
All four are loaded into the installation folder by the software update.
Each time your website is updated via FTP, by The Band Leader, these four files are uploaded along with the new calendar pages.

The Band Leader does not edit these files. Testing your changes to these files before uploading them to your website is the sole responsibility of the user.

2. Extended the limit length of Email messages to 50,000 characters.

----

version 4.6.3 Bug Fixes

----
1. Corrected the display of Contact Name, and Contact Phone, columns in the Venue setup list frame.

2. Fixed error received when removing the "Set 1" label from a new set list.

3. Fixed errors in generating a calendar interface file for Google Calendars.

4. Repaired the email function to remove formatting tags from messages that had Bookings appended to them.

----

version 4.6.2 Highlights of enhancements

----

1. ReVamped the Expense Entry window to make it easier to add expenses and assign them to gigs. The new window presents a grid-like look and allows you to copy information down the grid using "click and drag". New Misc Payees can be added on the fly without having to visit a separate window.
2. New feature allows removal/deletion of Misc Payees.
3. New feature to "Make a copy" of an existing set list (so you don't have to start from scratch if you wish only to make a few changes).

----

version 4.6.2 Bug Fixes

----

1. Repaired the display, and sort, of the Gig Mileage field if selected as one of the columns.

2. Repaired the display, and sort, of the Gig Personal Expenses fields if selected as one of the columns.

3. Fixed the following fields on the Players, Staff, Fans, Venues, Contacts, and Equipment set up windows so that there could be a "blank" in the field if there had been information entered there previously:
City, State, Zip, Province, Country, User Defined fields 1-4

4. Fixed display of values for Player Pay Percentage column.

5. Fixed display of the Email manager window when displayed on larger screens.

6. Fixed display of the main window's Background image when selected from Control options window.

7. Fixed Mileage report to reflect change in Gig Manager window display (above).

8. Repaired many issues with the Repetoire Set List maker, including:
a) addition of a new printable Set List that allows many more songs per page, in whatever font you choose.

b) increased window height
c) Pointer remains at the position a new song is added instead of being reset to the top of the list.
d) Enhanced "Show Song Duration" functionality on Set List Maintenance to allow Set Lists created without Song Durations to automatically be updated if Song Durations are added to the repetoire at a later date.
e) able to see changes to the Set List name without having to close and re-open the window.

----
version 4.4.1 Highlights of enhancements
----
1. Added a warning to the user to explain that a column displaying a dollar amount cannot be selected as the first or last column on the left frame of the SetUp/Entry windows.

----
version 4.4.1 Bug Fixes
----
1. Fixed an error generated in Equipment Item Setup when a change was being made to an item without having selected a category first.

----
version 4.3.3 Highlights of enhancements

In addition to the update a new add-on module is available to record payment of earnings to your players, staff, and contacts by check. The new module will search for gigs that the payee has not received payment for, and provides 5 new reports to document the payments and deductions.

1. Pay By Check module added 5 new reports:
Check Stub
Gig Services Not Paid
Posted Check Listing
Universal Deductions Withheld
Check Advances In and Out
2. Reversed the restriction that excluded expenses owed to miscellaneous vendors from those that could be selected on the Expenses tab of the Gig Manager window. (This restriction was introduced in version 4.3.1)
3. Estimated Expenses are now added to, and removed from, the gig by double clicking a colored box on the Expenses tab of the Gig Manager window.
4. Also, you can now enter an Actual Expense and assign it to the gig you are viewing by double clicking a colored box on the Expenses tab of the Gig Manager window. Added quick payee lookup to this function.
5. Added quick payee lookup to the Expense Entry setup window.

----
version 4.3.1 Highlights of enhancements

----
1. If the number of Email recipients is greater than the number you are allowed to send in one mailing, the system will track, in an Email Log, who has been sent the mail so you can conclude the mailing at a later time. A menu option is provided to Purge Email Log an is recommended at the conclusion of your mailings.
Note: The system does not save the message text nor link a message text with the Email ID stored in the Email Log.
2. A Song List report has been added.

----
version 4.3.1 Bug Fixes
----
1. Fixed error in Export Recipients file that caused email address to be blank.
2. Fixed inconsistency between Player and Staff setup where invalid "Sex" value had be entered.
3. Fixed the tabbing order at the six row on the Players 1 tab of the Gig Manager window.
4. Aligned the Phone numbers on the "Purchaser/Contact" tab of the Gig Manager window with those on the Miscellaneous tab of the Control options.
5. The Gig Type field wasn't being read correctly when chosen to be included as a column heading on the Gig Manager window.
6. Fixed the Gig Info Sheet to reflect the amount of Deposit Received.
7. Fixed error in Expense Template List that incorrectly displayed template if no Staff or Estimated Expenses were included. (this requires report ExpTempl2.rpt to be included in update.)
8. Allow user to remove a venue from an expense template.
9. The Personal Expenses report call in some versions was pointing to the wrong file. This has been corrected by including the personal1.rpt file in this update.
10. The Gig Type field on the Venue tab of the Gig Manager window will now function the same as the Sound Check and Load In times allowing you to override the value on the Venue setup if a Venue is selected on the Venue tab.
11. Gig Openings list date sort fixed to work like the Gig list date sort.
12. Fixed Gig Openings list to reflect changes of Gig Date on the entries.
13. Made a decision to exclude expenses owed to miscellaneous vendors from those that can be selected on the Expenses tab of the Gig Manager window. These expenses cause unexplained errors on the Gig Manager window.

----
version 4.2.5 Bug Fixes
----
1. Fixed an error that would restrict printing a gig contract if there were no Contacts, or Venues, entered into your system.

----
version 4.2.4 Highlights of enhancements

In addition to the update a new add-on module is available to manage equipment and/or any production proposals. The module provides the ability to add any kind of "item" to a gig and track specific expenses against the amount you had submitted as your bid price/quote. Each gig can have many different proposals and each can be assigned a separate expense account to report profitibility.

These "items" can be setup as individual pieces or kits of other "items". New reports include Proposal requirements (checklist), Equipment Invoices, Master Listings, and Proposal Profitibility.

The equipment module can be used in many ways to track side production proposals relating to a gig. See www.thebandleadersoftware.com/f_eqp.htm for more ideas. Existing users can add the new module to their systems for only $25.00 USD. This special is not available on the website. Contact admin@thebandleadersoftware.com directly.

----
version 4.2.4 Bug Fixes
----
1. Fixed a display issue in the Gig Times matrix of the Gig Manager window when the number of consecutive days, a gig runs, is greater than 1.

----
version 4.2.2 Highlights of enhancements
----

1. Contract templates can now be created in the WebPage (.htm) format and MS Word (.doc) format. This new feature allows users to put the sub vars in tables, and align the data in the cells, to keep it better contained.

2. A new report "Gig Schedule by selected Player" allows you to print a different schedule of dates for each player. If you wish to include pay amounts on the report they must be entered manually on the gig.

3. Contacts can now be sorted into Categories. Add categories on the Contact setup window.

4. Added the capability to send HTML email. Note: In this enhancement it was necessary to change the name of the bookings.html file to bl_bookings.htm. Links from your website to the bookings.html file MUST BE changed to reflect the new name.

5. The Email generator is not restricted to work with only MAPI compliant

email clients (I.E., Microsoft Outlook). Now you simply need a valid SMTP server name, user account, and password, and you can send mail.

6. In addition to the powerful email grouping functions, messages can now be sent to players and staff for only the gigs they are scheduled on. The message can included venue address, directions, hype, gig times, and player pay amounts. Gigs can either be "penciled in" or "booked".

7. Web Calendars now have a pop-up box that displays gig time, directions, and extra hype when a visitor hovers over a gig on the calendar.

8. The "work" style of web calendars can now be password protected. A username/password file easily maintained by yourself is stored on your website and referred to by web calendars that are generated by The Band Leader program. (You website must be PHP enabled.) Print the notes during the update process for more info.

9. The Control Options window can now be password protected.

10. The "Contract Options" tab on the Control Options window has been renamed to "Document Templates" to accomodate the default Equipment Invoice and Equipment Proposal templates.

11. Special options tab of Control Options contains a command button to erase all journal text in case the file is corrupted. If you wish to "save" some journal text you can do a backup and we can extract the data and slam it into your emptied file.

12) The new Equipment Proposals module provides a more elaborate contract and invoicing feature. The following subvars are available to those who add the new module to their systems:

&PurTaxID& - Customer Tax Account (i.e., ABN)

&INVNUM& - Invoice Number

&CUSTCOMP& - Customer Company

&PONUM& - Customer PO Number

&REFERENCE& - Reference

&INVDATE& - Invoice Date

&PAYTERMS& - Payment Terms

&PAYMETH& - Payment Method

&SALESTAXNAME& - Sales Tax Name (i.e., Nevada - for Showing this separately)

&SLSTAXRATE& - Sales Tax Rate

&SLSTAXAMT& - Sales Tax Amount (automatically calculated)

&OTHERTAXNAME& - Other Tax Name (i.e., GST - for Showing this separately)

&OTHTAXRATE& - Other Tax Rate

&OTHTAXAMT& - Other Tax Amount

&SHIPPING& - Shipping/Handling

Proposal Details Formats:

(Must be formatted with a proportional font, i.e. courier)

&PROPDETAIL1& - Shows Org Prices

&PROPDETAIL2& - Shows Org Prices and Adjusted Prices

&OTHERAMOUNT& - Misc OtherAmount

&INVTOTAL_WT& - Invoice Total (includingTax)

&INVTOTAL& - Invoice Total (without Tax)

&SERVDESCR& - Invoice Service Description (brief)

----
version 4.2.2 Bug Fixes
----

1. Updated the State fields on Player, Staff, Contacts, Venues, and Fans setup so that no error will be generated for state codes over 2 characters.

2. Fixed the Mileage and Personal Expenses report. An error in the report database prevented it from running on some systems.

3. Fixed report writer error that occured when an apostrophe character was included in any of the criteria ranges.

4. Fixed listview sorting of GigDate and Deposit Required Date in the Gig Manager window.

5. Fixed an error generated when user wanted to add an unpaid expense to the gig

when there were no unpaid expenses in the system.

----
version 4.1.3 Highlights of enhancements
----
1. The Band Leader version 4.1.3 can be used on the new Microsoft Vista operating system.

2. For those individuals keeping track of their mileage you may now enter it on the Gig Manager window for each gig and choose to display it as a column heading.

3. The Gig Manager window now provides three (3) fields to enter simple personal expenses. These values are not deducted from the Gross Amount prior to calculating pay for the players (as are the group expenses). These fields are found on the revised Payment Specs tab (now called the Misc Financial tab) of the Gig Manager window.

You are able to assign whatever description you wish to the three fields. This can be done in the Control Options window.

4. A new report allows you to print the amounts you have entered for Mileage and Personal Expenses on each gig based on a range of Gig Dates.

5. The Gig Calendar has been expanded allowing for longer gig names on the colored buttons. The length of a gig name can now be up to 22 characters long.

6. Ticket Prices, Best Time To Call, Load In time, and Sound Check time that come into the gig from the Venue, can now be overridden on the gig.
If the override is 'cleared' from the gig the default from the Venue will reappear. When the user overrides the Venue's default, on the Venue tab of Gig Manager window, the value entered appears in BOLD lettering.

7. The Contract/Letter generator is now called the Document generator and can be found under the Reports menu. It has been expanded to allow you to merge gig information with web page templates (HTML files). The same set of substitution variables is available for creating these web pages. (Web page templates must have a filename extension of .HTM)

There is a new training video posted on our website that gives a quick overview of the Document Generator and how it is used to create contracts. The same process applies to creating web pages.

----

version 4.1.3 Bug Fixes

----

1. Fixed a bug that generated an error if you deleted a phrase from the Gig Manager booking journal.

2. Fixed a bug that generated an error if you clicked the "Paste" button on the "Select Contacts" pop up window from the Gig Manager Agents tab when there were no Organizations set up on your system.

3. Repaired a situation where an error was generated when you removed a player from a Mail Group while he was the selected player on the left side frame.

4. Fixed a problem that caused the Gig Sheet report to re-print the last gig selected instead of the gig currently shown in the Gig Manager window.

5. Repaired a situation that caused a gig payout to abort if there were group expenses on the gig. The payouts that were not recorded will still display the green warning message below the Event Description box in the Gig Manager window. You will need re-run the record payout function on these gigs.

6. Web Calendars were not showing the correct date/day associations in the International Version. This is now fixed.

7. Repaired the Left frame of the Setup windows for Players. Staff, Contacts, and Fans that generated an error if you had selected to see only those in a particular Mail Group and the last of those had been deleted.

8. Repaired an Email address selection by Mail Group error that had been introduced in version 3.8.1.

Note: If your version is less than 4.0.0 you must have our support department convert your datafiles, and update your software. There is a small fee for this service.

Version 3.8.1 Highlights of enhancements

Apple Users:
A new product called "Parallels Desktop for Mac" is gaining respect from Apple users that need a way to load and run windows based applications (like The Band Leader) on their Mac systems. Spread the word around. (http://www.parallels.com)

1. You can calculate payouts to players based on percentages of gross pay less any commissions, expenses, staff and leader fees, or kitty donations.
A new gig loads the last used percentage scheme as a default.
Percentages entered on the player's entry override those entered for him/her on the Gig Manager window.
The pop-up menu for Pay Methods (Gig Manager window) now includes the option to use percentages.

2. You can assign all Fans, Players, Staff, and Contacts to as many as 50 e-mail groups. You are also able to display only those who belong to a certain mail group on the left side of the setup screen.

3. Address fields have been added to accomodate lengthier international addresses.

4. You can assign a "duration" value to each song in your repetoire. This can be used to compile the duration of each set list.

5. You can now print Entertainment Invoices using the Contract/Letter generator. The following substitution variables have been added.
&DEPOSITRECDATE& = Date the Gig Deposit was received.
&GIGQUOTEDATE& = Date the Quote was prepared.
&VENUEDIRECTIONS& = Directions to the Venue.
&VENUEMAXCAP& = Maximum capacity of the venue.
&CONTADD3& = Contact's Address 3.
&CONTADD4& = Contact's Address 4.
&CONTCITY& = Contact's City.
&CONTSTATE& = Contact's State.
&CONTZIP& = Contact's Zip/Postal Code.
&CONTPROV& = Contact's Province.
&CONTCOUNTRY& = Contact's Country.
&VENUEADD3& = Venue's Address 3.
&VENUEADD4& = Venue's Address 4.
&VENUECITY& = Venue's City.
&VENUESTATE& = Venue's State.
&VENUEZIP& = Venue's Zip/Postal Code.
&VENUEPROV& = Venue's Province.

&VENUECOUNTRY& = Venue's Country.
&LEADERADD3& = Leader's Address 3.
&LEADERADD4& = Leader's Address 4.
&LEADERCITY& = Leader's City.
&LEADERSTATE& = Leader's State.
&LEADERZIP& = Leader's Zip/Postal Code.
&LEADERPROV& = Leader's Province.
&LEADERCOUNTRY& = Leader's Country.

6. You can now generate and download a file containing your gig schedule to your iPod and/or PDA that uses the Vcal format.

7. City, State, Province, Zip, and Country on Setup Windows offer suggestions when you begin typing.

Version 3.8.1 Bug Fixes

----

1. Transaction dates for payouts to Staff, Commissions, and Leader fees changed to reflect selected Payout date.

2. Calculated commission amounts were not being stored correctly, thus not displaying in the columns.

3. Purge Payout date was not comparing correctly to transactions in the Pay History file. Transactions can now be purged.

---

version 3.7.1 Highlights of enhancements

---

1. Users can now store and reference their active dataset in a folder/drive other than the one set up when the program was initially installed. This allows the following two flexibilities:

a) The dataset can be placed on a network drive.
b) The dataset could be stored on a removable, or external, media for easy portability.

2. English speaking foreign countries, using a decimal monetary system are now able to use The Band Leader. Their regional settings will determine whether to display dates in either the mm/dd/yyyy, or dd/mm/yyyy format.

3. Added calendar buttons on the report windows to make date range selections easier.

For users printing contracts with The Band Leader:

Version 3.7.1 has changed the subvar &COMPWORDED&.

This subvar no longer includes the words "(U.S. Dollars)"

at the end of the phrase. If you wish for these words

to print after the contract amount you will have to

add them to your contract templates.

---
version 3.7.1 Bug Fixes
---

1. Corrected a crash situation when entering and escaping from the first "Song" and "Set List".
2. Reduced the font size of the Date Labels on the calendar grid of the Gig Manager window to accomodate lengthly date displays.
3. Fixed the button allowing users to close the Help window from the "Confirm Promo Mailing" utility.
4. Darkened the color of selected entries in the ToDo list.
5. Fixed error received when generating web schedule and web calendar updates on systems where user had not set up at least one musical ensemble.
6. Fixed a problem with the sort capability of the Gig Manager window when two date columns were chosen to view.

----
version 3.6.5 Highlights of enhancements
----

1. The Web Site Schedule update now allows the Gig Time to be included in the listing for booked gigs.

----
version 3.6.5 Bug Fixes
----

1. Fixed an intermittent problem occuring with the Web Site Schedule update that warned "File Already Open" - Error 55

----
version 3.6.3 Highlights of enhancements

Notice: Some inquiries have asked if The Band Leader can export Contact information to PDA's or Cell Phones.
Yes. A CSV file can be exported from The Band Leader however it's up to the software handling the transfer to the portable device to find the file and update the device. The Data Pilot software (from Susteen, Inc.), for Cell Phones and Palm devices, is an example of one that seems to be able to import data from a CSV file.

----
version 3.6.3 Bug Fixes
----

1. Corrected the variable name that allows you to personalize a SALUTATION on emails.
2. Fixed the player confirmation checkboxes when importing a new ensemble into a gig.
3. Fixed error received when coming back to the Positions Open list from Player Setup window.
4. Repaired the way the Positions Open list is cleaned up after a gig date has passed.

Version 3.6.2 Bug Fixes
----

1) Changed the warning message text when accidentally clicking the "Purge Payout Information" button and no data had existed to purge.
2) The dialog window to warn user that a window needed to be closed before a delete could be performed was not displaying correctly.
3) The confirmation checkboxes on the Players tab of the Gig Manager window were not being automatically checked when an ensemble was imported.
4) Fixed errors received in the Organization setup window when there were no Contacts in the system.

----
version 3.6.1. Highlights of enhancements

Version 3.6.1 introduces the ability to track and manage what players have been contacted and confirmed for your gigs. This feature would appear to be very helpful to Band Leaders who put together many unique ensembles to fill "casual" gigs, or for managers who just need to fill the entertainment needs of a small venue.

By activating the feature, on the Gig Options tab of the Control Options window, you can switch the list view in the Gig Manager window from listing gigs to listing openings.

IMPORTANT:
Once you update your software to version 3.6.1 you will not be able to restore from backup datasets made prior to the update. For this reason it is EXTREMELY important to perform a data backup IMMEDIATELY AFTER applying the update. The data backup utility is found under the File menu of The Band Leader main window.

We have put the new enhancements through rigorous testing. Despite our best efforts sometimes users find things that we didn't.

If you should find a bug please report it immediately, and an update will be posted on the website, as soon as possible.

1) The facility to add, edit, delete, confirm talents required for any specific gig, to a list that displays on the screen and will print to a report. This list allows many players to be added to the list for the same talent, and next to each a status identifying their committment to the gig. A "pick order" is also included to keep track of who should be offered the gig first, second, etc.

If the feature is activated a button appears on the Players Tab of the Gig Manager window that allows the user to toggle between listing gigs or listing openings in the left side frame in the window.

2) A new report has been added to print the Positions Available. If the user has selected to Track Gig Openings a menu option appears, in the Gig Reports, section to allow this report to be printed.

3) When deleting a player from a gig (Players tab on the Gig Manager window) a warning message asked "Do you wish to delete this Player? ". It now asks "Do you wish to delete this line?". This change was necessary to make the new Positions Available feature less confusing.

Version 3.5.4 Highlights of enhancements

IMPORTANT:
This version of The Band Leader is the first version that is "retail" ready, meaning that it soon be available at retail outlets throughout the USA. For this reason a Startup code may be required the first time you restart the program after applying the update. This was the same procedure you went through when you first installed The Band Leader on your computer. You can obtain a Startup code from the website, or by contacting our support department. Sorry for the inconvenience.

1) Over-Extended gigs (those where amounts paid out exceed the amount quoted) can now be shown as BOOKED on the Calendar. The "over-extended" amount must be entered into the box for "from kitty account" in the Gig Manager window. If manual pay amounts exceed all income on a BOOKED gig the gig status is automatically switched to PENCILED IN.

2) Default Booking Journal and Contract Specs text can now be created and automatically inserted into each new gig.
To create the default text follow these steps.
A) Create a new gig. Enter a description.
B) Enter the text you wish to be saved as the default Booking Journal or Contract Specs.
C) Save the gig (Quoted Only).
D) Delete the gig.
On each new gig the default text will automatically be inserted.
To remove any default text delete it when performing step B above.

3) The calendar has been modified to allow display of gigs for all ensembles at once. This is the default presentation unless a preferred ensemble is set as the default on the Gig Options tab of the Control Options window.
If you are using multiple ensembles it is recommended that you devise a convention of naming your gigs so that the ensemble is represented in the Gig Description. (For example, if you have an ensemble named "Boogie Boys" and they are playing at Joe's Bar you may want to enter a gig description of "BB Joe's". Currently only 11 characters are allowed on the Calendar gig button.)

4) The position of the window splitter bar on the Gig Manager window is now remembered when you click the "Gig List" box.

5) Changed Gig Manager window to automatically assume that the date portion of a gig time has advanced by one if the time is greater than 12:00 am.

6) An Import module has been created. (It will be sold separately from The Band Leader). It allows you to import Fans, Players, Staff Personnel, Contacts, Song List, and Gigs from plain comma delimited text files of less than 50 fields per record. These test files can be exported from most softwares or created from spreadsheet programs.

7) Increased the size of the Workability Ratings boxes on the Player setup window (Styles Tab) so that you can see all of the digits entered.

Version 3.5.4 Bug Fixes

----

1) Fixed program crash when clicking the Save Window position option while on the ToDo list, and either of the Internet reports windows. Save Window Position is not available on either of these three windows.

2) Fixed a bug that crashed the program when the Quick setup

function was used to enter the very first Player, Staff, or
Contact.

3) Fixed bugs in the system where program would crash if the last character in a field was a space character and that last character caused the field to be larger than the it's allowed length.

4) Repaired a problem with the Expense entry window that would crash the program if the user selected to show ONLY unpaid expenses and there weren't any.

Version 3.5.1 Highlights of enhancements

Version 3.5.1 introduces some agency features to The Band Leader.
If you are managing, working in, many bands and want to keep separate schedules/calendars for each group this update will instruct you on the update procedures necessary.

IMPORTANT:
Some of the new features require a little tweaking by you.
These instructions are contained in a file named UpdtNotes_3-5.txt and this file will be copied into your Band Leader install folder during the update.

We have put the new enhancements through rigorous testing.
Despite our best efforts sometimes users find things that we didn't.
If you should find a bug please report it immediately, and an update will be posted on the website, as soon as possible.

The Band Leader's new Personalized Email feature works similar to the way Contracts are printed. The email generator searches your Players,Staff, Contacts, and Fans for bits of information associated with substitution variables ("subvars"), you've embedded into the stored text message you wish to send. For example, if you embed the subvar for "City" into a stored text message, and wish to send the message to all your Players, all players will be searched for "City" and the information will be merged into your message. Missing information is displayed in a report allowing you to make corrections.

A list of the email subvars is below. Embed them exactly as shown and treat them just as if they were another word in your message.

----- sub var -------	------------ Purpose ------------
&MFULLNAME&	Full Name (Last, First Middle)
&MFNAME&	First Name only
&MMNAME&	Middle Initial only

&MLNAME&	Last Name only
&MADDR1&	Address 1
&MADDR2&	Address 2
&MCITY&	City
&MSTATE&	State
&MZIP&	Zip Code
&MPHONE&	Voice Phone Number
&MEMAIL&	Email Address
&MAPP&	Entry Type (i.e., Player, Staff, etc.)
&SALUTE&	Salutation (Fans and Contacts only)

****

Calendar enhancements:

Appointments scheduled on the ToDo list are now noted on the Calendar. A marker (a capital letter "A") will appear to the right of the day number if there has been an appointment scheduled for that day.

When you right click on the day number you are presented with a popup menu, and from there if you select "View Appointments" the ToDo list will open.

The only way to clear the marker from the Calendar is to remove the appointment from the ToDo list. Appointments are NOT Ensemble specific.

****

Review both of the following files for additional tips on using The Band Leader:

(Install Folder)\Forms\Letters\Letters_ReadMe.txt

(Install Folder)\Backups\Backups_ReadMe.txt

****

Items 1-10 below are related to the "agency" features added in this update.

1) The facility to assign an Ensemble ID to a gig has been implemented.
Assigning an Ensemble to a gig will initially load the gig with
players from the Ensemble. Selecting an Ensemble for an existing gig
will replace all existing players with players from the selected

ensemble and recalculate earnings. Player substitutions on the gig do not change the original Ensemble.

2) A new column heading (Ensemble) as been added to the Gig Manager list window so that gigs shown can be sorted by Ensemble.

3) The Calendar can now be displayed for a selected Ensemble. A button has been added to the Calendar window to select the Ensemble for which the Calendar will apply.

4) The Control Options window now allows selection of an Ensemble that will be the first Ensemble shown when the Calendar is opened.

5) Calendar memos (vaction, rehearsal, and misc notes) created on the calendar now specifically apply to the ensemble you were viewing at the time they were created. In otherwords, for example, vacation memos created for Ensemble "A" will not appear on the calendar for Ensemble "B".

6) Gigs for the selected Ensemble are checked for "double bookings".

7) The Engagement Schedule Report now allows you to list gigs by Ensemble. Print the schedule for only one Ensemble or a range of Ensembles.

8) The "Update/Create gig schedule on web page" option on the Internet Reports menu allows you to select gigs by Ensemble.

9) The "Create Web Site Calendars" option on the Internet Reports menu allows you to select gigs by Ensemble.

10) The Rehearsal/Calendar Memos report now allows you to list memos by ensemble. Print the report for one Ensemble or a range of Ensembles.

11) A drop down list has been added for Artist Name on the Song set up window.

12) Added a "Styles" drop down list on the Song set up window. These are the same as the "Styles" on the Player set up window.
Song Categories, in the Song set up window can now be used for some of the distinctions suggested below:

Cover Material
Original Music
Original Arrangement
Copyright Requested
Copyright Secured
BMI Registered

ASCAP Registered
...

The above are only suggestions. Create categories that fit your needs.

13) A new column heading has been added to the Song set up window so that songs can be shown and sorted by Song Style, in addition to Song Category.

14) A new "Fan Club" database has been added. Want to populate your fan database electronically? For a very small fee we can set up your fans automatically from text file lists or text file reports. Contact customer support to find out more.

15) An Email Generator has been added. Two user defined selection fields have been added to each of your Fans, Contacts, Players, and Staff. In addition a "troupe date" has also been added to each of the above. User can use all three of these new fields to select groups of recipients when sending email.

On the Email Generator window you can also select a range of bookings that will automatically append to an email you wish to send. Email can be sent using messages typed "on the fly" or from stored messages. Stored messages can contain substitution variables to make messages personalized for each recipient, or a generic message can be emailed to all recipients. Before personalized email is generated a report can be displayed of missing information in your databases.

At this time the Email Generator only interfaces with MAPI compliant email systems that must be already installed on your computer. (Microsoft Outlook, and Microsoft Exchange are a couple examples of MAPI compliant email systems.) However, the new Export Addresses feature will write out all your address information in a text file format for easy import into other systems.

You can also use the Export Addresses feature to create a text file needed to import recipients into third party mail merge software.

To send email your email account's User Name and Password need to be entered onto the Internet tab of the Control Options window.

Note: Due to the recent condemnation of HTML email, universal compatibility issues, and recent viruses being spread around within HTML email The Band Leader does not currently support the encoding for HTML email.
Be kind to your email recipients. Give them something they all can read.

16) A miscellaneous "Other Notes" box has been added to the Gig Manager "Rules" tab. This can be used to include addtional contract provisions in a contract if the substitution variable "&CSPECS&" is included on the contract template you use. This new substitution variable does NOT require information to be present (as many of the other variables do).

17) Appointments made on the Todo List are now signaled on the Calendar. The Letter "A" displays to the right of the day number on the Calendar if at least one reminder has been added to the ToDo list for that day. These appointments are not ensemble specific as are the other memos that can be created on the Calendar (i.e., vacation, rehearsal, and miscellaneous memos). Right click the day number and select "View Appointments" to open the ToDo list. When a reminder is removed from the ToDo list it is also removed from the Calendar.

18) The ToDo List has been set to open "maximized" by default.

19) State codes have been added for the Canadian Provinces as listed below:
AB Alberta
BC British Columbia
MB Manitoba
NB New Brunswick
NL Newfoundland and Labrador
NT Northwest Territories
NS Nova Scotia
NU Nunavut
ON Ontario
PE Prince Edward Island
QC Quebec
SK Saskatchewan
YT Yukon

20) A checkbox is provided on the Control Options window (Special OPs tab) that will allow substitution of the REPORTS DLL. It is used where users experience a compatibility problem with a pre-registered REPORTS DLL. This option must only be used under strict supervision of our technical support department.

21) Added Sort Order settings in the Set Up windows, Gig Manager, and Expense Log that will remember how you've sorted your columns (Ascending or Descending).

Version 3.5.1 Bug Fixes

----

1) Fixed an error received from clicking the "Add Reminder" button on the Contact Journal tab, or the Venue Journal tab, or the Gig Manager

Journal tab when there was no selections in the Who and What boxes.

2) Fixed an error received if user selected "Organization", as a column header on the Contact set up window, when no organizations had been set up.

3) Fixed an error that showed up on the calendar in the rare case that a user changed the number of consequtive days on a gig to a value less than 6 when the original value was greater than 6, then changed it back to the original value. The symtom showed itself as two calendar gig buttons on the start date for the same gig. The user can fix the calendar display by switching the gig status in the Gig Manager window, then switching it back.

4) Fixed an issue that would cause the column headings, in the SetUp windows, to incorrectly display the full column name.

5) Fixed an error on the Engagement Schedule report that would incorrectly display the "through" date.

6) Fixed an error that would crash the system if you tried to select the same column heading twice on any of the setup windows.

----

version 3.4.4 Highlights of enhancements

----

1) Added copy, cut and paste functionality to the Journals in Contact, Gig, and Venue maintenance.

2) Added feature to handle more than 3 gigs per day.

----

version 3.3.1 Highlights of enhancements

Items 1-8 all deal with either the Expense Entry window or Expense Reports.

1) The Expense Entry window has been enhanced and simplified. A new "List Options" feature provides the user different ways to include or exclude expenses from the list. The user can now choose to view only Paid expenses, only UnPaid expenses, Past Due expenses, Expenses due in the next 30 days, or All Expenses.

2) Items in the Expense Category dropdown list are now sorted alphabetically.

3) The facility to Make Payments, or Generate Reverse Payments has been simplfied. The process for entering, and paying an expense is described below:
Entering Expenses (Expense Entry Window)
1) Type in a expense descripiton.

2) Select a name from the "Owed To" drop down list of either
your players - signified with the letter (P) after their name,
your staff - signified with the letter (S) after their name,
your contacts - signified with the letter (C) after their name,
or you can type in a Vendor's name. If the Vendor's name hasn't
been used before it will automatically be added to the drop
down list for future use. Typing in the first few letters of a
the name will search the drop down list and display the full name.
3) Enter the expense amount, and select an expense category.
4) A new box for an "Invoice Number" is optional.
5) Click the SAVE icon on the tool bar and the expense has been entered.

Making a Payment (Expense Entry Window)
1) Click the "Make or Reverse a Payment" tab.
2) The UnPaid balance of the expense will automatically fill into
the Amount box. Verify the Pay To name, select a PayDate, and
click the "Make Payment" button to record the payment.

Reversing a Payment (Expense Entry Window)
1) Click the "Make or Reverse a Payment" tab.
2) Enter the amount you wish to reverse from a previous payment.
(You cannot reverse an amount that exceeds the amount you've
paid-to-date on the expense.)
3) Verify the Pay To name, select a PayDate, and
click the "Reverse Payment" button to record the reversal.
4) The Expense Transaction History report should show all Payments
and reversals for a given expense grouped together.

4) The following policies have changed:
1) If an expense is deleted, all payment and reverse payment transactions
relating to the expense are also deleted. It is advised that before
deleting an expense that the expense reports are printed.
2) If a user changes the expense category on an expense, all previous
payment and reverse payment transactions relating to the expense
will reflect this change. In effect they too are "re-classified".

5) A new field has been added to the Column Heading list for the Expense Entry window.
The Expense ID is an automatically generated unique number assigned to all
new expenses. By including it as a column on the Expense Entry window it
offers a solution to the problem of identifying which expense is which when
the descriptions are identical. Please take time now to set up columns
on the Expense Entry window and include Expense ID as one of them selected.

6) The name of the "Current Expenses Summary Report" has changed to
"Expenses Summary Report" and an Expense ID field has been added to
it. This helps to keep separate those expense descriptions that

tend to look the same on the report. The line item on the report can easily be tracked back to the new Expense ID box in the Expense entry window.

7) The name of the "Current Expenses Transaction History Report" has changed to "Expenses Transaction History Report" and an Expense ID field has been added to it. This helps to group expense transactions on the report and easily identify those that belong together. As expense descriptions can be identical to other expenses this new field will sort the transactions correctly. The line item on the report can easily be tracked back to the new Expense ID box in the Expense entry window.

8) The Purge Paid Expenses function will now remove the expense itself and all payment transactions relating to it if it is considered "Paid-In-Full" as of the purge date you give it. If not, no information for that expense is purged/removed.

9) This update to version 3.4.1 includes a supplemental program that will automatically change the "pay date" on all gig payouts that have already been recorded. The pay dates will be set to equal the "ending date" of the gig. The user will be asked during the update if they want this change to be made to their existing data. A dialog box will display the progress as the supplement is running.

10) A brand new feature has been added to create HTML calendars. This feature can be found under the Reports/Internet menu. The HTML calendars can be run in two formats. The first format, The Engagement Calendar, creates an HTML web page calendar for each month selected showing only booked gigs. This would be good for general public visitors to your website.
The second format, The Work Calendar, creates an HTML web page calendar for each month selected showing booked gigs, penciled-in gigs, vacation days, rehearsal and note memo links. (Did you know you could show vacation days, rehearsal days, and create notes on the existing calendar? Read up on it under Memos in the User Manual.) This format is good for sharing knowledge with other band members, having a "secret place" on your website for them to go and get up to speed on what's going on.

The process if fully documented in the new version of the User's Manual (Version 3.4.1). It is available now for download from the website.

11) Added the "Gig Date" to the Payouts Report.

12) Calendar shows vacation memo HELP in the legend area when adding a vacation memo. The legend returns when the memo is complete.

13) The button color of a Penciled In gig (on the Calendar) that either falls within the 'warning period', or who's gig date has past has been changed to a deeper shade of BLUE to help distinguish it from BOOKED gigs (GREEN button color).

14) In light of the fact that a gig can be BOOKED that doesn't pay money (i.e., a benefit, volunteer performance, or audition) the requirement of an non zero Amount on the Quick Gig Setup window has been lifted.

15) The requirement of a phone number before you could add a Player, Staff member, Contact, or Venue has been lifted.

16) Fixed a bug that would halt the program if the user was entering their first item in a SetUp window, and before a SAVE they opened the Confirm Promo Mailings window. Users who began using the Expense Entry window right away and mistakenly clicked the Confirm Promo Mailings menu option would more than likely have experienced the problem.

17) Fixed a bug that would halt the program if the utility that searches the disk for the Windows Calculator did not find it.

18) The following quirk has been noted:
Applies To:
All SetUP windows
Symptom:
If a dollar amount is selected to be the right most column in your left-side list view window it does not appear.
WorkAround:
Select a non-dollar amount column for the right most column.

A fix for this issue may not present itself in the near future. The above workaround will allow all dollar amount columns to show in the list window.

19) A 'Start Over' process has been developed. This allows new users to play around with the system, enter in bogus test info, and get familiar with features before using it for "real". This process will erase all information in all the data files and return you to ground ZERO. This is also fully documented in the new version of the User's Manual (version 3.4.1)

20) The social security box on the Player Quick Setup window has been fixed. It was only allowing one character to be entered.

21) Fixed two errors on the Gig Quick Setup window: Gig Date validation, and and an error that would halt the program when the user was trying to exit.